



**Australian and New Zealand Society of Indexers**

ABN 38 610 719 006

Email: mafind@bigpond.net.au

Website: http://www.anzsi.org

**ANZSI Mentoring Scheme  
Mentee Application Form**

*The mentoring scheme pairs novice indexers with experienced indexers who provide guidance, advice and assistance on an indexing project. Applicants for menteeship should read the provisions of the mentoring scheme as set out in the Society's policy on mentoring. Applicants should complete this form and return it to the Mentoring Coordinator.*

**Contact details**

Name: Dr, Miss, Mr, Mrs, Ms .....

Address: .....

.....State ..... Postcode ..... Country.....

Telephone (include area codes): Work: ..... Home .....

Mobile: ..... Fax: (include area code) .....

**Preferences for contact (please specify as many as appropriate)**

Weekday daytime, any day     Weekday daytime, specific days \_\_\_\_\_

Weekday evenings, any day     Weekday evenings, specific days \_\_\_\_\_

Weekends, any day/time     Weekends, specific days/times \_\_\_\_\_

**Indexing training and experience**

Please provide details of any indexing courses completed (name of course, duration, trainer/teaching institution, dates) OR details of indexing experience if applicable

.....  
.....  
.....

Which indexing texts are you familiar with?

.....  
.....  
.....

**Choice of item to index**

Subject area: .....

Special format (e.g. technical report, legal work, biography etc) .....

Description: *Please provide bibliographic details of the item to be indexed. If possible, nominate a first and second preference. For non-monographs, please provide a detailed description of the proposed indexing (e.g. if a series of historical registers, or a journal compilation, provide details of the number, time span, etc)*

.....  
.....  
.....

**Application fee**

An application fee of AU\$250.00 per mentoring item must accompany each application. Once a proposal is accepted into the mentoring scheme, this fee is non-refundable.

I attach a cheque or money order for AU\$250.00 made payable to the Australian & New Zealand Society of Indexers OR

I am paying by credit card:  Mastercard  Visa

Card number: \_\_\_\_\_ Expiry date: ...../.....

Name on card.....

Signature .....

**Declaration**

I declare that

I am a financial member of ANZSI

I am not a Registered Indexer

I agree to abide by the provisions of the Mentoring Scheme as set out in the Society's Policy on Mentoring

Signature: ..... Date .....

**Thank you for your application. Once accepted, a receipt will be forwarded for your tax records.**

**Please send this form and payment to:** Mentoring Coordinator  
Australian and New Zealand Society of Indexers  
PO Box 5062, GLENFERRIE SOUTH VIC 3122

OFFICE USE ONLY

Application accepted \_\_\_\_\_

Mentor assigned \_\_\_\_\_

Project start date \_\_\_\_\_

Feedback and evaluation form sent \_\_\_\_\_

Index completed \_\_\_\_\_

Feedback and evaluation form returned \_\_\_\_\_