In this issue

From the President

ANZSI has two new officers/officers-in-waiting this month. We are delighted to have them on board.

We welcome Katie Millar to the position of newsletter editor, starting with this issue. Katie has been a senior project editor for Pearson Australia and is now working as a freelance editor. We are delighted to have her in this role.

We also welcome Alexandra (Ali) Bell who will be taking over the position of web manager. Ali works part-time at NPS Medicinewise as website indexer and metadata analyst and has a Master of Information Studies, specialising in information architecture.

Bowral conference

ANZSI members from Melbourne, Adelaide and the United States (via Byron Bay) as well as 'locals' from the ACT Region and NSW Branches attended our two-day regional conference at Craigieburn Hotel in Bowral. Everything ran splendidly, thanks to the organisational skills of committee members from both branches. Kerry Anderson's comprehensive report on the conference is on page 5 of this *Newsletter*. I will report on Council issues that were discussed (accreditation, database indexing, ANZSI restructure and mentoring) below.

Annual General Meeting/ANZSI Council positions

Our ANZSI AGM (to be followed by the NSW Branch AGM) will be held on Thursday 2 October at 6.00 for 6.30 pm at the Sydney Mechanics School of Arts. Please see the agenda on page 4 of this *Newsletter*.

We now have nominations for all Council executive positions and for three general committee members. As some of these were received after the 14 August 2014 deadline they will not be official until approved by members at the AGM. We are pleased to have nominations from a range of locations (including South Australia this year) and from both beginning and more experienced indexers with a range of backgrounds, including libraries and editing.

I noted in the last newsletter that Madeleine Davis had been appointed Vice-president to fill the vacancy left by the resignation of Denise Sutherland. As our Constitution requires one general committee member to be present for us to have a valid quorum, and because Terri McKenzie was going to be away for the August meeting, we were left with no general committee member. We therefore decided (with Madeleine's agreement) to rescind that appointment. Madeleine therefore remains as a general committee member until the AGM.

ANZSI restructure

We have formed a Working Party on ANZSI Restructure with Michael Ramsden as convenor and Glenda Browne as member. Shirley Campbell will be joining us from November. We will be seeking feedback and may add other members as the proposal develops.

The Working Party will consider ways in which we could restructure ANZSI, including the dissolution of branches and formation of more informal and flexible 'groups' to ensure fairness in a sustainable system.

ANZSI finances

ANZSI Council now has a PayPal account which can be used by branches for overseas payments. Michael Wyatt has investigated bank interest rates and we will be moving some money to a term deposit.

Archives

Mary Russell has been coordinating ANZSI records for deposit at the State Library of Victoria. A batch of Council records has been deposited and we are now gathering branch records. If you are a past official of either Council or a branch and still have records, please let us know, as these might be needed to fill the gaps. Initial contact should be with your current branch president or secretary.

Mary Russell has examined ANZSI records that had been kept by John Simkin. She has extracted from these details of early members and their success at gaining registration (now accreditation). This information was gathered in a detailed paper examined by ANZSI Council. Early records that Mary has discovered will be added to the register held by the Board of Assessors, and we will continue our efforts towards improving the success rate for people applying for accreditation. These efforts include two presentations (by Sherrey Quinn at the New Zealand conference and at the recent meeting in Bowral) on the types of errors that people have made in works they have submitted for accreditation. See also the discussion on non-book accreditation below.

Non-book accreditation

Accreditation of database indexers (meaning indexers of bibliographic databases — i.e. of collections of journal articles) has long been of importance to ANZSI but has proved to be an intractable issue. In his first President's report, in the May 2000 *AusSI Newsletter* (as it was then), Garry Cousins wrote that registration (as it was then) of database indexers was a high priority for him. The difficulties stem primarily from the fact that most database indexers work in teams following jointly developed guidelines.

Following from a paper submitted to Council by Julie Daymond-King last month, and informal discussions after Sherrey Quinn's presentation on accreditation at the Bowral regional conference, Council has decided to investigate the possibility of an expansion of the current accreditation system to encompass all

works that have clear provenance (i.e. one indexer for a discrete piece of work) and are in a form in which the index and source material can be examined by the assessors. We have asked Julie Daymond-King and Sherrey Quinn to put these ideas into a proposal for a sustainable process for non-book accreditation.

We decided to leave the more complex idea of accrediting indexers who contribute to a joint project until we have a new Council structure (if this goes ahead). We envisage that some sort of Bibliographic Database Indexing Interest Group might form the nucleus for moving forward this idea.

Mentoring

We have had preliminary discussions about the value of encouraging informal mentoring activities in which a person requiring advice would commission an experienced indexer for a certain number of hours, possibly paid at the ANZSI recommended rate. ANZSI Council needs have no role in this process beyond perhaps helping match the pairs. Having a checkbox in the Indexers Available form where people can say 'Available as a mentor' is being considered.

Working Party on the Redevelopment of Indexers Available

Madeleine Davis reported on results of the survey of editors, technical writers and others about Indexers Available. These results will inform the next step in the redevelopment of IA, including the need for a mobile site. Madeleine will be reporting on the results separately.

IDPF EPUB Indexes Working Group

IDPF policy now says 'we expect the standardization process for new capabilities in EPUB to include development of explicit adoption readiness roadmaps. Ideally, we would have samples, validators, reading system conformance tests, and open source components for authoring and rendering available before we ask members to approve a standard as a final Recommended Specification'.

This means that in addition to developing a standard, working groups should organise the development of resources that make it easier for people to adopt the standard. The IDPF EPUB Indexes Working Group

has therefore reconvened to work out how to develop a roadmap for the indexes specification. Our original group will meet next week but we then hope to expand the group to include people with expertise in reading system development.

Other current EPUB proposals include EPUB Region-Based Navigation and EPUB Preview. These don't directly affect the indexes specification, although it is possible that the EPUB Preview mechanism could be used to include indexes in previews.

Indexers with a disability

Indexers with a disability may be interested in the Enabled Employment service, which aims to match work from home opportunities with indexers with a disability. Pay rates vary from $45/hour for skilled workers to $67.50/hour for professionals. If you have a disability and would like your name put forward when opportunities such as this come to my attention, please let me know.

Glenda Browne
President

Australian and New Zealand Society of Indexers Inc. AGM

The Annual General Meeting of the Australian and New Zealand Society of Indexers will be held on 2 October 2014 at the Sydney Mechanics School of Arts, 280 Pitt Street, Sydney at 6.30 pm.

Agenda

1. Minutes

To approve the minutes of the Annual General Meeting held at the Elsternwick Club, 19 Sandham Street, Elsternwick, Victoria on Wednesday 2 October 2013.

2. Matters arising from the minutes not included elsewhere in the agenda

3. Annual Report

To receive and approve the Annual Report on the Society's activities in 2013–14.

The Annual Report will be posted on the website before the AGM.

4. Treasurer's Report

To receive and approve an audited financial report from the Treasurer on the year 2013–14.

To approve the draft budget for the year 2014–15.

The report and draft budget will be tabled at the meeting.

5. Council for 2014–15

To receive a report from the Returning Officer on nominations for the following positions and, if necessary, to hold an election:

President

Vice-president

Secretary

Treasurer

Five council members

6. Any other business

Not requiring prior notice

2014 ACT Region and NSW Branches Regional Conference

Back row (left to right): Blossom Jyothi Fernandez, Sherrey Quinn, Max McMaster, Barbara Bessant, Jon Jermey, Denise Sutherland, Mary Coe, Frances Lennie, Elisabeth Thomas, Judith Cannon, Michael Wyatt, Alexandra Bell, Mei Yen Chua, Shirley Campbell, Kerry Anderson

Front row (left to right): Lindy Allen, Tracy Harwood, Anna Farncomb, Judy Richter, Jenny Wood, Madeleine Davis, Glenda Browne. Missing: Karin Hosking

Photographer: Ralph Sutherland

A very nice lunch at Bowral's Craigieburn Hotel heralded the start to the 2014 ACT Region & NSW Branches Regional Conference on 16–17 August. Despite arriving a little late, I was directed quickly to a spare seat where I joined five other delegates, all of whom were enjoying a creamy dessert. There were the pleasant sounds of friendly conversation, and happy spoons clicking, all around me.

Coffee was served in the Fitzroy Room, which was to be the hub of the Conference. Four round tables had been prepared for 25 delegates — all of whom had travelled some distance to attend. Frances Lennie had given complimentary pens to everyone — a lovely bonus not to have to scramble around in my bag.

Over a companionable dinner that evening Shirley Campbell impressed me with her statement that everyone in ANZSI was very collegial. 'I firmly believe this is one of the real benefits of being involved with the Society. I can attest to this after 22 years as a member!' Thinking about this later I decided that Shirley's description summed up the 2014 Conference.

Chilly Bowral weather was offset by the warmth of our host Madeleine Davis, who began proceedings by respectfully acknowledging the traditional owners of this ancient land before introducing the first speaker, Anna Farncomb. Anna spoke on the topic 'Taxes, Accounting and Indexing' (perhaps a subject not always close to our hearts; however; it is definitely close to our bank balance). Oddly enough, as the

ATO must need indexers for its reports, there is no tax code for indexers. Time to lobby for change, Anna suggested. As most members operate as small business owners or sole traders, diligent recording of income and expenses is a necessity. Plus, documentation must be kept for five years.

Judith Cannon and Jenny Wood, from AIATSIS in Canberra, discussed 'The Empty Chair: Succession Planning for Indexers'. AIATSIS is the acronym for the Australian Institute of Aboriginal and Torres Strait Islander Studies, which researches and collects information on Indigenous family history. Judith spoke of the complex system (human) of indexing names and dates. Unfortunately, the financial resources to enable this work to continue apace are now very limited.
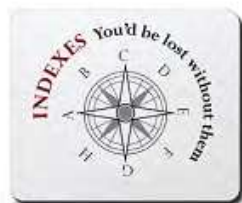
Sherrey Quinn's 'Evaluating Indexes' session covered extracts from assessment reports on applications for accreditation — examples where there were specific problems with indexes submitted, as well as general comments made by assessors. This session complemented Sherrey's earlier paper 'Indexing Tips and Traps: Practical Approaches to Improving Indexes and Achieving ANZSI Accreditation' which was delivered at the ANZSI Wellington Conference in March 2013.

Mary Coe explained the format of 'The Petting Zoo'. This title had intrigued me. I had imagined cute devices lined up eager to be acknowledged. At least one person on each table discussed the value of the device they had brought. The concept of the zoo is an effective way to show how technology may assist in the work of indexers.

Sunday dawned as damp as possible. Without waxing too lyrical, I observed that the atmosphere among delegates remained as positive on the second day as it had on the first. Sunday's first speaker, Denise Sutherland, presided over 'Indexing Sins!'. Each of us had already been given an A4 booklet complete with samples of quite 'sinful' — in fact, below standard — indexes. Each index was dissected thoroughly by all. An interesting discussion ensued about how to improve upon these samples or, if they were very sinful, how it might suffice to scrap them.

Shop, Indexing

A wide range of merchandise, all celebrating indexes!

www.cafepress.com.au/indexing

An initiative of the ACT Region indexers

The Conference was brought to a close by Glenda Browne, who chaired the Council Q & A. Glenda spoke of the future of ANZSI. Talks are underway regarding the concept of a National Body without branches, and options for mentoring were discussed. Madeleine Davis gave a brief overview of progress on the redevelopment of Indexers Available (IA) and a snapshot of the results of the recent survey sent to editors and allied indexing professionals in relation to indexing services. These results will be reviewed by the Working Party on IA to determine the final information architecture to be used to request quotes for implementing a new IA online.

Frances Lennie gave details on how the large American Society for Indexing works. Max McMaster spoke on ICRIS, the International Committee of Representatives of Indexing Societies. Max did mention that ICRIS was often called the secret society of indexing. In the popular world of Dungeons and Dragons the name ICRIS does carry a certain cachet.

Surely this notion will serve to pique the interest of anyone (read 'most people') who might look a little quizzical at any mention of indexing. Shhhh, it's a secret …

The conference ended a little too soon. The whole weekend had flowed flawlessly, as is often the case with an event that has been masterfully organised. This is a talent and one that is, I have decided, perhaps a special quality of indexers.

Kerry Anderson

Council Biographies

Mary Coe, NSW Branch President

I have been working full-time as a freelance book and database indexer for over 20 years. I moved from Washington DC to Sydney in 2006, also making the leap from ASI to ANZSI membership. I have been a member of the NSW Branch committee since 2007. In addition to indexing work, I am currently conducting a research project on index usability as part of a Masters in Information Studies course.

I have enjoyed working with the multi-location ANZSI Council over the past year. One of my projects has been to facilitate new forms of electronic communication for the group. It has been a challenge at times but overall very rewarding to work closely with the Council and other branch executives. As a freelance indexer and student, working alone from a home office, the ANZSI network is very important to me. I feel privileged to be a part of it and hope to contribute for many more years.

Nikki Davis, Victorian Branch President

My first encounter with book indexing was back in the 1980s in South Africa when I worked in the Book Editorial Department of Reader's Digest. My solution to the dilemma of indexers being few and far between was to locate a UK correspondence course in indexing, invest in some index cards, dust off a shoe box and become an indexer myself. I've been hooked ever since, although I have had breaks — motherhood and indexing simply didn't mix.

I joined AusSI, as ANZSI was known in 1989, shortly after arriving in Australia. Having not had access to an indexing society before (ASAIB had not yet been established), it was a joy to receive newsletters and to take part in some of the great events put on by our small yet active society.

In my role as Victorian Branch President, I have seen dynamic changes this year as the former Victorian-based Council became a multi-location Council. This has created an exciting restructure opportunity for ANZSI, which I look forward to being a part of in the coming year.

Etcetera

Indexing Sins

At the Bowral workshop last month I ran a round-table discussion about poorly written indexes, with examples from real books. We had an engrossing discussion about the pros and cons of the various indexes, and quite a few laughs. I thought you might like to see a few snippets from a couple of the indexes we discussed.

We started with this gem sent to me by Jan Wright (USA). This notice appears at the start of a book on railroads in Colorado:

NOTICE

Owing To The Addition Of 12 Unnumbered Pages Indexing Is Incorrect.
To Locate References, Please Subtract 12 From Each Page Number.

Then we moved to a variety of book indexes. I've just included a few choice entries from a few of them:

Acquisition! The Story of the Orroral Valley Space Tracking Station

T H O'Connor, 17
Thompson, Jim, 5, iv, 19, 56, 67, 68, 75, 111, 123, 181, 183, 199, 200, 203
Times, The Canberra, iv
tuned, 100, 175, 205
United States, i, viii, ix, 1,3 8, 10, 11, 13, 17, 19, 22, 23, 26, 27, 28, 47, 55, 67, 85, 95, 98, 107, 111,
            128, 134, 146, 149, 161, 165, 181, 199, 210, 214, 217, 218, 233
unsealed, 17, 18, 41, 47, 48, 49, 50, 52
updated, 131, 132
USA, v, viii, 2, 8, 13, 27, 47, 93, 106, 107, 117, 121, 145, 149, 151, 152, 157, 158, 163, 189, 192, 210
V12, 24, 26
verification, 69, 119, 127
verified, vi, 176
verifies, vi
wife, iv, 14, 47, 55, 56, 71, 80, 183, 194, 195, 196, 228
woman, 55, 108
WRESAT, 115, 116, 239

Innocents in the Dry Valleys

[The head note says that italic page numbers refer to photographs]

Bull, Colin: 13, 14, 19, 21, 63, 69, 70; life after VUWAE-2 14, 15–16, 137, 188, 198–204, 211, 219, 223, 2236, 231, 233–234; life before VUWAE 9, 21, 27-30, 31-39, 40-41, 46, 49–51, 53, 117, 120–121, 144, 185, 197; photos of *29, 38, 50, 68, 81, 84, 89, 111, 114, 116, 118, 147, 156, 179, 190, 192, 194, 242*; preparations for VUWAE-2 21, 34–35, 37–39, 41-51, 52-57, 71-72, 73-75, 77–78, 197, 198, VUWAE-2 research [with **45** locators]

seals, mummified: found on previous expeditions 12, 27, 35; found by Dick 90, 92–93, 107, 109, 115, 121, 136, 160; found by Peter and Barrie 102; found by Colin 98, 165–166, 167; examination/dissection of 107, 108, 109, *125*, 150 [+ many more locators]; fun with *118*, 119; photos of *94, 118, 125, 135*

VUWAE-2 13, 111, 198, 202, 203, 204, 206, 207

Pies and Tarts

[The index doesn't contain any recipe names]

flour 21, 23, 25-6, 31, 37, 39, 41, 43, 49, 51, 53, 54 … [+ another **48** entries!]
    plain flour 21, 23, 25-6, 31, 34, 37, 39, 41, 43, 49, 51, 53-4 … [+ another **42** entries]
    self-raising flour 165, 193
    strong plain bread flour 119
    wholemeal flour 70

And for a good laugh, you will enjoy the 'comedy index' from *The Definitive Biography of P. D.Q. Bach,* Prof. Peter Schiekele. You can access it via Amazon's Look Inside feature. It has such wonderful entries as:

    decisions, one of the most surprising, 14
    dregs, xiii
    etc., 19
    facts, few scattered, 11
    lie, big fat, viii
    of England, George II, 76
    seriously, 9

VALA2014 EPUB and ebook indexing lecture

VALA – Libraries, Technology and the Future Inc. (VALA is the Victorian Association for Library Automation). It held its 2014 conference in Melbourne in February this year.

Our president, Glenda Browne, presented an excellent paper on ebook indexes and the EPUB standard at the conference. You can access the paper, and a video of her presentation, for free on the VALA website.

You do need to register on the site to view the video, but this simply involves entering your name and email address.

Denise Sutherland

Technology Petting Zoo with Mary Coe

During the technology petting zoo at the ANZSI ACT/NSW Regional Conference at Bowral on 16 August, we shared our tech toys and tips on how to use them in our working lives. Below is a list of gadgets, software and resources that we explored.

- **AutoRedact** — Plug-in for Adobe Acrobat by Evermap that enables selection of terms or phrases. Recommended by Jon Jermey, who uses it to globally select proper names or other terms for indexing in a PDF document.
- **AutoBookmark**— Another plug in for Adobe Acrobat from Evermap, recommended by Jon Jermey. It provides advanced bookmarking functions and also allows you to create links, tables of contents, destinations and highlights in PDFs.
- **Cloud storage systems** — DropBox, Google Drive, among many others. Cloud storage allows you to store and share large files off your own computer and access them when away from your computer. They are especially good for sending large files to clients, as email shouldn't be used to send files more than 2 or 3 Mb in size.
- **DocsToGo** — Application that allows viewing, editing and creation of Word, Excel and PowerPoint files, and reading of PDF files, on mobile devices such as smartphones or tablets (both iOS and Android). Recommended by Denise Sutherland.
- **GoodReader** — PDF reader for iPad, iPhone and iPod touch. Recommended by Mary Coe, who uses it to go 'paperless' with book indexing work. It enables her to highlight terms and 'write' on a book manuscript PDF in preparation for entering into indexing software later.
- **Kogan.com** — Australian-owned gadget website with competitive prices. Recommended by Sherrey Quinn, who bought her portable power bank from the site, plus other stuff.
- **Mantano Reader** — E-book reader application for Android tablets and smartphones that supports EPUB and PDF formats. Recommended by Jon Jermey.
- **Portable power bank** — Battery charger that recharges via a USB port and comes with a variety of connector plugs. Recommended by Sherrey Quinn, who finds it very useful while travelling for recharging mobile phone, digital camera and other portable electronic devices. Jon demonstrated a similar one which incorporates a torch. There are many models available from many stores (Kogan, Dick Smith etc.).
- **Wi-fi extender** — Recommended by Sherrey Quinn, who filled in the internet 'black holes' in her house with one.

Have you seen a tech beast that is not on this list? If so, contact Mary Coe and we will keep the zoo open in future newsletters.

Mary Coe

Quiet Achievers in Indexing

The series of articles on Quiet Achievers in Indexing has reached its end. The complete group of members who have been recognised as Quiet Achievers is now on the website. As there has been such reader interest in this series, a new one will appear soon with a new focus.

Max McMaster

Correction

In the August issue we misspelt the name of the President of the New Zealand Branch, Julie Daymond-King. We apologise to Julie for this error, and have corrected the version currently on the ANZSI website.

Events

- Wednesday 3 September: **The Victorian Indexing Club** meeting, 6 for 6.30pm at Holy Trinity Church Old Opp Shop, Kew. Assessing an index, led by Max McMaster. (This is a change of programme to what was planned originally.) Contact Ray Price
- Wednesday 3 September: **Victorian Branch** committee meeting, 4.30pm, Holy Trinity Church Old Opp Shop, Kew. Contact Ray Price
- Thursday 2 October at 6.00 for 6.30 pm**: ANZSI** and **NSW Branch** AGMs. Sydney Mechanics School of Arts, 280 Pitt Street, Sydney. Contact Glenda Browne (for ANZSI) or Mary Coe (for NSW Branch)
- Wednesday 15 October: **Victorian Branch** Annual General Meeting and Annual Dinner, 6 for 6.30pm, at the Geebung Polo Club, 85 Auburn Rd. Hawthorn East. Contact Ray Price
- The AGM of the **New Zealand Branch** will be held on 19 October at the Kapiti home of Tordis Flath, Vice-president. More details forthcoming to the branch members by email.
- Wednesday 5 November: **The Victorian Indexing Club** meeting, 6 for 6.30pm at Holy Trinity Church Opp Shop, Kew. The structure of ANZSI and the Victorian Branch. Contact Ray Price
- Wednesday 3 December: Christmas meeting, 6 for 6.30pm at Holy Trinity Church Old Opp Shop, Kew. Contact Ray Price
- 6–9 May 2015: Write | Edit | Index: a **national conference** for editors, indexers, and publishing professionals, Canberra.

ANZSI Newsletter

About the Newsletter

The Newsletter is published monthly 11 times a year, with combined issues for January and February. Opinions and statements expressed in the Newsletter are those of the individual contributors, and do not necessarily reflect the opinions of the society.

Newsletter schedule

The next Newsletter will appear in October 2014. The contribution deadline is Friday,26 September. Please send contributions by email to the editor at anzsi.editor@gmail.com.

Advertising rates

For current advertising rates, please visit our website.

ANZSI contact information

ANZSI's general email address is: ANZSIinfo@anzsi.org

Further contact details in PDF format are available on the ANZSI website.

ANZSI Council

President: Glenda Browne
Vice-president: Vacant
Secretary: Mei Yen Chua
Treasurer: Michael Wyatt

Council members: Madeleine Davis and Terri Mackenzie

Branch Presidents (ex officio): Shirley Campbell, Nikki Davis, Julie Daymond-King, and Mary Coe

Branch and regional contacts

ACT Region: President, Shirley Campbell
New South Wales: President, Mary Coe
New Zealand: President, Julie Daymond-King
Northern Territory: Contact, Frieda Evans
Queensland: President, Jane Douglas
North Queensland: Contact, Jean Dartnall
South Australia: Contact, Jane Oliver
Tasmania: Contact, Christopher Brennan
Victorian: President, Nikki Davis
Western Australia: Contact, Shelley Campbell