

Newsletter of the Australian and New Zealand Society of Indexers Inc.

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In this issue

From the President1	Etcetera 12
ANZSI Special General Meeting3	Regional news 14
Appendixes for the SGM5	ANZSI events 16
Regional contact bio — Christopher	Other events 17
Brennan — Tasmania 10	Contact information18
Conference news 11	

From the President

Special General Meeting



This newsletter contains the agenda for the Special General Meeting (SGM) to be held in Canberra on 7 May 2015 at the Write | Edit | Index conference. The resolutions to be put to the meeting are important for the future of ANZSI. We would love to see you at the meeting; alternatively, you can have your say by sending a proxy form. This form will be sent in a separate email. Please bring all of the documents with you if you attend the SGM.

The first resolution contains nine recommendations that will enable the dissolution of branches and the restructure of ANZSI. The Restructure document that provides the background to these recommendations will be sent in a separate email. This document was approved by Council in February 2015 after revision following feedback from members.

The second resolution relates to the term of office for ANZSI committee members. This is an enabling rule that will make it possible for ANZSI to set different

terms of office for committee members. Having longer terms has been suggested as one way of ensuring continuity of experience on ANZSI Council.

The third resolution to be put at the SGM will allow people attending meetings of the society electronically to be counted in the quorum for the meeting. The quorum is 12 members, and it is never certain that this

many people will be able to attend a meeting at one physical location. This change will make it possible for people from throughout Australia and New Zealand to form part of the quorum for any meeting of the society.

These are special resolutions, which means they require 75% of the vote to be in favour for them to be passed.

Conference

The Write | Edit | Index conference will be held in Canberra from 6 to 9 May 2015. While the early bird discount has ended, there is still time to register for the conference. This is an important conference because:

- All ANZSI conferences are important. As members of a small, distributed profession, chances to get together face to face and talk about issues important to us are to be treasured.
- This conference is being held in conjunction with Australian editors (IPEd, Canberra Society of Editors). This is an excellent opportunity to learn about other roles in publishing, to find out what editors need from indexers, and to meet potential clients.
- There are many excellent speakers, including keynote speakers David Astle and Jackie French.
- This conference will host a Special General Meeting. This is your chance to have a say in proposed changes to our Constitution.

ANZSI website instability

The current ANZSI website was built using old software and is gradually losing functionality, both for loading content and for accessing content. In addition, our host, Link Digital, no longer provides substantial support for sites that have been built using LinkCMS. This is the reason we are moving to a new host and software system. Unfortunately, the decline has become serious just *before* we are ready to move.

In the next month or so, if you encounter problems with the ANZSI website, we suggest the following:

- If the home page is slow to load, give it some time. Sometimes once it has loaded, the other pages load at a reasonable speed.
- If no pages load, try another browser. Link Digital has advised that it works in Firefox, although that is not always the case. It is also worth trying Safari or Chrome browsers.
- If you can't log into the Members Area from the home page, try using the Search box to find the webpage of interest, and then click on the link. This should take you to the member login page.
- If that doesn't work, or if you don't have alternative browsers on your system, please contact our web manager Ali Bell. She is happy to email you the document you require.

ANZSI will send important information using MailChimp emails, if required.

This decline is one more reason why we'll be delighted to welcome the redeveloped website at its launch. The countdown is on, and we are looking forward to exploring the new website very soon.

The Indexer

Just a reminder that ANZSI members get preferential subscription rates for *The Indexer* (goo.gl/6p3lJG). Subscriptions for individuals include a print copy plus online access to latest issues.

ICRIS

Please let me know if you are planning to go to the American Society for Indexing (ASI) or Association of South African Indexers and Bibliographers (ASAIB) conferences, and would like to be considered for the ICRIS sponsorship. The ASI conference will be held from **29 April to 1 May 2015** in Seattle, Washington (www.asindexing.org/conference-2015/). The ASAIB conference will be held from **21 to 22 May 2015** in Pretoria, South Africa (www.asaib.org.za/).

Glenda Browne

ANZSI Special General Meeting

A Special General Meeting of the Australian and New Zealand Society of Indexers will be held on **Thursday**, 7 **May 2015**, at **1.15pm**, QT Canberra, 1 London Circuit, Canberra, ACT. Please bring all of the relevant documents with you if you attend the SGM.

Agenda

I. Attendance

2. Resolutions

The motions presented at this SGM are special resolutions and to pass require a majority of 75% of those voting in person or by proxy.

Resolution I — Restructure

To approve the nine recommendations below, proposed by the Council, regarding the restructure of the society.

- That the branches be dissolved and should cease to operate after 30 June 2015.
- Each branch should hold a final general meeting to receive and approve an annual report and audited financial statement.
- Any funds remaining to the credit of branches should be transferred to the Society's account as soon as practicable after the end of the financial year.
- A notice should be inserted in the June Newsletter inviting any three or more members interested in forming a regional or interest group to forward a submission to the Vice President. Such submissions should conform to the requirements set out in paragraphs B3–B19.
- That groups operate subject to the Associations Incorporation Reform Act 2012 (Vic), the Constitution and regulations drafted and approved by the Council.

- That the provisions for New Zealand set out in Section C be approved.
- That the Society take steps to open a bank account in New Zealand.
- That elections for Council members-at-large be conducted in accordance with the procedures set out in Appendix A.
- That the amendments to the Constitution set out in Appendix A be approved. Appendix A is printed below. It is also in the final Restructure document (there as Appendix B) which is being sent to all members via email.

Resolution 2 — Term of office

To approve the following motion proposed by the Council:

That section D2 of the Constitution be amended to read as in Appendix B. Appendix B is printed below.

Resolution 3 — Quorum

To approve the following motion proposed by the Council:

That Section G of the Constitution be amended to read as in Appendix C. Appendix C is printed below.

Procedure at the SGM

Standing Orders

The debate will be conducted according to the standing orders or Rules of Procedure for general meetings. These may be found at www.anzsi.org/UserFiles/file/Rules%20of%20procedure.pdf.

Proxy voting

Under the terms of the ANZSI Constitution proxy voting is allowed. Proxies must be financial members of the society. Other rules regarding proxies may be found in Clause H(8) of the Constitution, which may be found on the website at www.anzsi.org/site/constitution.asp

Proxy forms will be distributed via email to all financial members. Notice of intention to vote by proxy, and the name of the nominated proxy, must be received no later than **Wednesday**, **6 May 2015** at:

ANZSI Secretary (Proxy) PO Box 5265 Lyneham ACT 2602

Apologies

Members wishing to present an apology may do so by emailing the Secretary (Kerry Anderson).

If you have any questions, please contact Glenda Browne.

Australian and New Zealand Society of Indexers

Appendix A Revision of ANZSI Constitution - Restructure

The left-hand column shows the existing text of the Constitution as approved by Consumer Affairs Victoria in November 2013 which will need to be amended. The right-hand text shows the changes consequential from the abolition of branches. Text in red is commentary.

Current text	Proposed changes
Section A This section covers the name, aims and powers of the Society, and definitions. There is no reference to branches.	No change to this section Section A
Section B	Section B
Membership and Subscriptions	Mombership and Subscriptions
12. Nominations for honorary life membership shall be submitted to the Secretary by a proposer and seconder who must be current members of the Society, or by the committee of a branch.	12. Delete everything after " members of the Society" and insert a full stop. This does not preclude the possibility of a group putting forward a nomination This possibility is adequately covered by the revised clause which states simply a requirement for a proposer and seconder who are members of the Society.
General rights of members 21. A financial member of the Society is entitled (f) have access to the Constitution, the minutes of general meetings, confirmed minutes of the Council and of branch committees, and other relevant documents of the	General rights of members 21 (f). Delete "and of branch committees"
24. The rights to receive notices and to attend general meetings shall extend to meetings of the branch to which a member belongs	24. Delete this paragraph and re-number subsequent paragraphs

Current text	Proposed changes
Section C Discipline Disputes and Mediation	Section C
Disputes and mediation	Discipline, Disputes and Mediation
18. The grievance procedure set out in this section applies to disputes between	Disputes and mediation
(a) a member and another member;	
(b)a member and the Council;	
(c) a member and the committee of a branch;	18 (c). a member and the convenor of a group;
(d) a member and the Society.	
Section E	
Council	Section E
Powers	Council
(g)establish and dissolve branches;	Powers
	To read: (g) establish and dissolve subordinate groups according to the provisions of Section H. Section H being the existing section on branches which will need to be revised
Delegation	(h) make rules governing the conduct of elections; and re-number subsequent sub- paragraphs
2. The Council may, by resolution, delegate to a member of the Council, a branch or a committee, any of its powers or functions other than(a) this power of delegation; or(b) any duty imposed on the Council by the Act or any other law	<u>Delegation</u> 2. For "branch" substitute "group"
<u> </u>	Members
 (a) the officers of the Society; (b) five ordinary members elected by the membership; (c) the presidents of branches, ex officio; (d) such other members as the Council may from time to time coopt in accordance with Section E1(d) of this Constitution. 	(c) Delete (d) becomes (c)

11. Proxies Current text Proposed changes

branches, if unable to attend a meeting of the Council in person, may nominate another Proxies shall not be permitted at meetings of the Council except that presidents of member of the branch committee to attend in their place with the right to speak and vote

Election of Officers and Council and Casual Vacancies

17. The Society in general meeting may, by special resolution, carry a vote of no Ex officio members Removal of a Council Member confidence in a member of the Council holding office ex officio. In such a case the branch concerned shall elect another member to hold office on the Council until the next annual general meeting but the member shall continue to hold office in the

Section H

branch unless the members of the branch in a general meeting decide otherwise

Branches

This entire section to be deleted and replaced by a new Section H

The provision of proxies was written into the constitution specifically for the Re-draft to read: "Proxies are not permitted at meetings of the Council". benefit of branch presidents.

Section F

Election of Officers and Council and Casual Vacancies

Removal of a Council Member

Delete this clause. Re-number subsequent clauses

Section H

- The Council may, on the request of members in a local area, or with a common indexing-related interest, approve the formation of a group.
- A group shall be an informal body formed for the purpose of enabling members in the area concerned to meet together for social and professional purposes
- Groups shall operate under regulations approved by the Council
- Each group must comply with the Act and with this Constitution
- A group may be dissolved by the Council if
- (b) its members act in a manner contrary to the aims or interests of the Society, (a) it fails to comply with the requirements of the Act or of this Constitution,
- of groups, (c) it contravenes the regulations approved by the Council governing the operation
- (d) in the opinion of Council it becomes inactive.

7

Appendix B

Revision of ANZSI Constitution - Term of Office

The left-hand column shows the existing text of the Constitution as approved by Consumer Affairs Victoria in November 2013 which will need to be amended. The right-hand text shows the changes required to specify the term of office of officers and other Council members. Text in red is commentary.

Current text	Proposed changes
Section D	Section D
Officers	Officers
2. The officers shall be elected annually as provided in Section F of this Constitution. The officers and Council members shall be elected annually as provided in Section F of this Constitution, or for such other term to a maximum of three years as may be determined by the Council.	The officers and Council members shall be elected annually as provided in Section F of this Constitution, or for such other term to a maximum of three years as may be determined by the Council.
	This change makes reference to the term of office of council members (as well as to officers) and also enables Council to set longer terms of office.

Appendix C

Revision of ANZSI Constitution - Quorum

The left-hand column shows the existing text of the Constitution as approved by Consumer Affairs Victoria in November 2013 which will need to be amended. The right-hand text shows the changes required to specify the inclusion of people who attend a meeting electronically in the quorum for that meeting. Text in red is commentary.

Current text	Proposed changes
Section G	Section G
Meetings of the Society	Meetings of the Society
	Teleconferencing 16. The Society may hold any meeting under Section G, and permit members to take part in those meetings, by using any technology that allows members to clearly and simultaneously communicate with each other participating member.
	17. A member of the society who participates in a meeting under Section G in a manner permitted under paragraph G16 is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.
Quorum	Quorum
16. No item of business may be conducted at a general meeting unless a quorum of members entitled under this Constitution to vote is present at the time when the meeting is considering that item.	G16 to G33 to be renumbered as G18 to G35
17. A quorum for the annual general meeting and special general meetings will be formed by twelve members, personally present and each entitled to vote.	19. A quorum for any meeting held under Section G will be formed by twelve members present, either in person or pursuant to clauses 16 and 17, and each entitled to vote.
Voting at general meetings 24. Voting shall be by show of hands unless ten or more members request a ballot.	Voting at general meetings 26. Voting shall be by show of hands or other indication of intent unless ten or more
	This change is needed to enable voting at meetings attended electronically (eg, using teleconferencing).

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Regional contact bio

Christopher Brennan — Tasmania

My formal, academic background is in, first, the health sciences—dentistry and clinical epidemiology—and, more recently, in philosophy, theology and editing. As a theological student and graduate, I worked for ten years in-house as editor, then senior editor, with St Pauls Publications, Sydney.

Subsequently a call to help establish an ecumenical monastic community in 2008 brought me to Tasmania, where I have continued editing as a freelancer, joined the Society of Editors (Tasmania) and, encouraged by



senior editorial colleagues, commenced learning and practising indexing.

I joined ANZSI in 2010, have completed several ANZSI training courses — but am eager to attend more, as opportunity arises — and have since contributed indexes to books in areas ranging from philosophy, theology and church history, to education and the fine arts.

write edit index

Conference news

Registrations are healthy at around 250 delegates, but we have extended the closing date for a few more weeks, in the hope to entice you to join us.

This is a one-in-two year opportunity for fantastic professional development in a diverse program, with time to socialise and promote your wares to editors as well. This really is your last chance!

If you've already registered, you can add and change things in your booking by signing in to the **Delegate Zone**, using the Access Key you were sent on registration. Then use the 'edit' buttons to the side of items, as needed.

Souvenirs

Souvenirs of the conference are now available in our CafePress shop (www.cafepress.com.au/writeeditindex). The T-shirts are a quality fabric and we'll have some samples at the conference, too. Book an order with colleagues to share the postage.

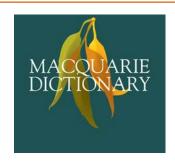
Accommodation

If you still need accommodation, some good deals are listed on the website (writeeditindex.net.au/accommodation).

Sponsorship of an ANZSI member

Congratulations to New Zealander **Judith Wilson**, who has received sponsorship to attend her first-ever ANZSI conference. Well done, Judith, we look forward to welcoming you!

The conference committee



The *Macquarie Dictionary* answers the needs of users on matters of spelling, pronunciation and usage for the complete record of English as it is used in Australia, from the colourfully colloquial to the highly technical. Our definitions are used in Australian court and media.

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www.macquariedictionary.com.au

Roundtable discussion sessions

We are still looking for some more volunteers to be discussion leaders for each topic in our small informal roundtable sessions on different subject specialities in indexing, at the conference. You don't have to prepare a presentation, just be able to think of a few relevant issues and questions to start discussion, and to encourage participants to ask their own questions of the group. Sessions will last about 40 minutes, and will be on Saturday, 9 May.

Previous volunteers' names have been noted, thank you, and I will be in touch before the conference. For further information and to volunteer, please contact me on 02 6257 9177 or sherreyquinn@gmail.com

Sherrey Quinn

Etcetera

The internet's enormous storage capacity allows for public access to information, the volume of which would have been unimaginable 30 years ago. But questions have long been raised about how to go about preserving digital resources for posterity.



From Google's early days, a large part of their mission included the preservation of the past. Indeed, Google's initial mission statement was to 'organise the world's



information and make it universally accessible and useful. When Google Books was launched in 2004, the company's stated intention was to scan and create an archive of every known book using a scanner that could digitise 1,000 pages per hour. Google News Archive, launched in 2006, was intended to collect and curate digital versions of news articles dating back 200 years.

However, since 2010, Google's priorities have shifted, and these archival projects have been suspended or abandoned¹. Google News Archive is no longer operational, and researchers are directed to just search using Google. Google began scaling back its book scanning for Google Books in 2012. With some 600,000 volumes digitised, Google has argued that the project has slowed because it was reaching maturation, although the project continues to be mired in various legal actions by groups such as the Author's Guild, and this is likely to have contributed to the slow down².

Even the Google search engine is not so focused on older web pages as it was. Google has made it more difficult to refine searches by date, and has been widely criticised for making changes to its ranking algorithm that favour fresh pages over established sources. Last year, Larry Page admitted that the company had outgrown its mission statement, but said he doesn't yet know what a revised mission statement would look like³. Some commentators

have suggested that Google's shifting priorities simply indicate an incompatibility between corporate profitability and cultural altruism.

The good news is the Internet Archive has picked up where Google left off, hosting numerous projects that are working to create digital collections of resources both from the internet, and pre-internet material⁴.

The Wayback Machine now indexes 435 billion webpages, going back 20 years⁵. Users can use it to find old websites that may no longer exist, as well as old versions of current webpages that have since been updated.

The Internet Archive and Open Library offer access to over six million fully accessible public domain ebooks⁶. The Internet Archive also hosts a huge moving image archive with videos including classic TV, vintage home movies, public domain feature films, news broadcasts and ephemeral films such as vintage advertising. The Internet Archive also hosts 2.3 million audio recordings, over 137,000 live concert recordings, and over 10,000 audiobooks from LibriVox. It hosts a collection of historic computer games, including thousands of console games, arcade game simulations and, released in January this year, a collection of 2,300 MS-DOS games, all of which can be played in Chrome.

The Internet Archive's object is to preserve the world's digital history and prevent it from vanishing into the past. The archive functions as a non-profit company and accepts monetary donations.

- Balo, Andy (2015) 'Never trust a corporation to do a library's job', *The Medium*, medium.com/message/never-trust-a-corporation-to-do-a-librarys-job-f58db4673351
- 2 Roberts, J. J. (2014) 'In Google Books appeal, judges focus on profit and security', *GIGAOM*, gigaom.com/2014/12/03/in-google-books-appeal-judges-focus-on-profit-and-security
- Gibbs, S. (2014) 'Google has "outgrown" its 140-year-old mission statement, says Larry Page', *The Guardian*, www.theguardian.com/technology/2014/nov/03/larry-page-google-dont-be-evil-sergey-brin
- 4 The Internet Archive, archive.org
- Wayback Machine, Internet Archive, archive.org/web
- 6 eBooks and Texts, The Internet Archive, archive.org/details/texts

Jane Douglas

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Regional news

Is the index any good?

On Saturday, 28 February, the Victorian branch of ANZSI launched the first of a series of projected short indexing courses. Held at the CAE in the city, the course, Indexing for Editors/Indexing for Indexers, attracted a good number of editors and indexers keen to update their skills and benefit from the expertise of the trainers, Max McMaster and Mary Russell.

After a brief introduction and guidelines about what to look for when assessing an index, the course got off to a flying start with a hands-on exercise. We chose books from a selection ranging from web design to the history of the Melbourne Symphony Orchestra. The books provided an opportunity to canvass and share a range of issues when designing an index. Tips for assessing an index included such things as determining the expected readers, reviewing the features that one expects to be indexed, checking that headings are in alphabetical order and that they make good sense, and seeing whether cross-references go to the targets they are meant to go to. Another good test is to take an entry in the index at random and to check that it goes to the page number indicated.

Participants shared some wonderful bloopers — for example, a lengthy index where all the indentations for sub-headings had been merged when laid out, resulting in a massive, dense, left-aligned text. Some indexes presented other problems such as meaningless headings. What is the reader to make of a heading such as 'Hansel and Gretel', when the book is about web design?

In the second hands-on exercise, we were all given the same book, Robert Hughes's 1970 classic, *The History of Australian Art*. This book provoked much discussion. For example, while there was a comprehensive index of artists' names and their works, the history of art and art styles, which comprised a large part of the book, had not been indexed at all.

The workshop also canvassed such issues as quoting, deadlines, working to space constraints, toning down language (the terms used in the index need not be identical to what was published in the text), and even rejecting a commission if the subject turned out to be against one's personal values. More short courses are planned.

Maryna Mews, Victorian branch

Queensland branch March meeting

The guest speaker at the Queensland Branch's March meeting was ANZSI's own Denise Sutherland, who joined us from Canberra via video Skype. Denise spoke to us on the topic of 'A Self-Employed Life', and the many strings she has to her bow. These include authoring 11 books, both under contract to large publishing houses and via self-publishing; freelance writing; copyediting and proofreading; indexing; graphic design; puzzle setting; as well as designing and producing puzzle apps with her husband, Ralph (search on her name in the App Store to find them). The big take-home messages were that, for the self-employed, networking is vital, and also that taking the time and trouble



to expand your skill set can be a key stratgey for generating a more reliable flow of work. The feedback from members — and a couple of ring-in editors — in attendance was that this was one of the most interesting talks we've hosted in some time. A big thank you to Denise for preparing and presenting such a lively and fascinating talk.

Jane Douglas, Queensland president

The Vic March Meeting — Indexing Australian Art

On Tuesday, 4 March, members of the Victorian Indexing Club (The Vic) met for a mid-morning meeting at the home of indexer, librarian and artist, Joyce McGrath. Joyce is well known for her 1970s portrait of ANZSI Honorary Life Member, John Simkin. Members were shown a photographic copy of the painting, and also a later portrait painted in 1982. The original 1970s portrait is now held in the picture collection at the State Library of Victoria (SLV), while the copy is held by the committee.

A long-standing member of the Victorian Artists Society (VAS), Joyce invited members to her home in order to show them a copy of an index of the catalogues of exhibitions held at the VAS between 1870 and 1956. Joyce started the index when she was Arts and Music Librarian at the SLV, and entries were added to it by her staff whenever time allowed. The SLV, on legal deposit, has copies of the catalogues of all



Joyce McGrath (L) and Nikki Davis with the copy of Joyce's portrait of John Simkin

exhibitions held at the VAS up to the present day. Joyce regrets that the index stopped when she retired in 1990. She is keen to encourage members to undertake and continue the project.

Another project that Joyce hopes to promote is to ask the National Gallery of Victoria (NGV) to mount an exhibition of the paintings purchased by the NGV from artist members of the VAS. 'Most of the best Australian paintings at the NGV were exhibited at the VAS,' she said. In 2020, the VAS celebrates its 150th anniversary, so an exhibition would be most timely. She also wants to talk to the archivists at the NGV to ask them to investigate which paintings in the NGV collection of Australian art were painted by members of the VAS. She says that until 1950, most Victorian painters were members of the VAS. There were even many interstate members.



Joyce worked at the SLV from 1952 to 1990. During that time, she set up an Arts and Music Library in the Queen's Hall, gathering up the books on the arts that were then shelved at various locations throughout the SLV. In 1968, while on a Churchill Fellowship, she visited arts and performing arts libraries around the world, and made recommendations for books to be purchased for the SLV book collection, so that the library would reflect best practice. She also made contact with art library societies in the US, and on her return to Melbourne created an archive of Australian art at the SLV, which is deemed to be the best in the country. Furthermore, she

called the first meeting of the Art Library Society of Australia and New Zealand, a society, which is still going strong.

Joyce is has won many awards for her portraiture. An Honorary Life Member of the VAS, Joyce still goes weekly to the society's premises in Albert Street to paint. Another of her tasks while on the Churchill Fellowship was to contact and interview Australian expatriates who were connected with the arts. Among them was Louise Hanson-Dyer, Australian music publisher and patron of the arts, then living in Monaco, and US-based Australian composer, Peggy Glanville Hicks, of whom she painted several portraits.

Joyce gets many enquiries from people who want to check the provenance of a painting or who want to find out if their relative was a former member of the VAS. She wishes that she could provide answers for enquiries that post-date 1956, the date when the indexing project was suspended. She says that she is keen to hear from any indexer, via email, who would like to assist her with continuing the project of indexing the VAS catalogues, and making available this indispensable part of Australian art history.

ANZSI events

Upcoming Council meetings

28 April 9 June

Special General Meeting

7 May — Special General Meeting, at the Write | Edit | Index conference, QT Canberra hotel.

Regional meetings

ACT Region: Tues, 14 April, 5.30pm

ACT Region branch committee meeting. Details from the Branch Secretary, Shirley Campbell.

Vic: Wed, 22 April, 10.30am

Vic branch committee meeting. Details from the Branch Secretary, Ray Price.

Qld: Tues, 28 April, 6.30pm

The guest speaker for ANZSI Queensland's April meeting will be Lesley Bryant, who will speak to on the topic of 'Indexing & Cultural Reconnection'. Lesley will speak about her experience working in Vanuatu, on a project that involved displaying a collection of art depicting the history of blackbirding. Lesley will also talk about the continuing Queensland State Archive indexing project, which aims to help Pacific Island people connect with ancestors who came to Australia during that period.

The meeting will be held at the Gabba Ward Office, 2/63 Annerley Road (Cnr Crown Street), Woolloongabba Qld 4102. Contact Cate Seymour-Jones for more information at anzsi.qld@gmail.com.

Vic: Wed, 13 May, 6 for 6.30pm

Victorian Indexing Club. The topic for discussion will be the biennial conference, Write | Edit | Index, led by the members who attended the conference. The venue will be the Old Op Shop, Holy Trinity Anglican Church, Kew. NB: We are meeting on the *second* Wednesday of the month rather than the usual first Wednesday.

Training

ACT Region: Annual Report Indexing workshop

Sat, 18 April, 9am – 3.30pm

This one-day workshop with Sherrey Quinn will give a basic introduction to indexing, and then delve into the details of indexing annual reports.

Venue: Denise Sutherland's home in Fisher, ACT.

Cost: \$90 for members, \$100 for non-members.

Contact Denise on denise@sutherland-studios.com.au for more information.

Other events

Dance Steps for the Self-Employed Editor

Editors Victoria presents **Dance Steps for the Self-Employed Editor** — **Basic**, with Jackey Coyle, on **Saturday, 11 April**, 10am to 4pm, at CAE, 253 Flinders Lane, Melbourne.

A successful self-employed editor needs to stay on top of marketing, operations, finances and professional development. And that's above and beyond actually doing the work. It's a bit like learning to dance. You need to get with the rhythm, sharpen your coordination, keep learning new steps and be nimble. You need to change step with the music so you stay in time. In this full-day course, Jackey Coyle mixes up information, discussion, experience and activities across the five essential elements of being successfully self-employed.

As we are an affiliate organisation, ANZSI members will receive the member's rates for attendance.

Please visit www.editorsvictoria.org for further information or to book.

Indexing for All: Providing Opportunities through Indexing and Bibliography

The **ASAIB** has great pleasure in inviting you to take part in our annual conference, which will run in Praetoria from **21–22 May 2015**. Apart from papers, the program includes two parallel workshops/roundtable discussions on each day (40 minutes each), the AGM and Awards on 21 May followed by a get together.

Summaries of prospective papers and workshop ideas should be submitted in MS Word to Marlene Burger at marlene@burger.nom.za before 6 April 2015.

Call for Papers. Scope: Getting young indexers involved, focus on training and learning experiences, indexing and languages/indigenous languages, understanding and working together with the publishing industry, indexing specialised subjects, the concept of 'providing access' to information, and so on.

The Business of Indexing: Doing it Right

The Indexing Society of Canada/Société canadienne d'indexation (ISC/SCI) is hosting its 2015 conference in downtown Victoria, BC, on **28 – 29 May 2015**.

Over two days and ten consecutive sessions, an engaging lineup of speakers — including keynote speaker, Sylvia Coates — will discuss making the most of your working hours, professional standards in indexing, freelance risk assessment and reduction, considerations in cross-border indexing, finances for freelancers, embedded indexing, the business of indexing, information management yesterday and today, marketing plans and materials, and ethical indexing practices.

Our conference is open to all. We invite you to visit our **conference web page** for registration, speaker biographies, the schedule of sessions, travel options, and accommodations listings. To receive ISC/SCI conference updates, follow us on **LinkedIn**, **Twitter**, and **Pinterest**. We look forward to seeing you in Victoria!

Contact information

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Newsletter

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Opinions and statements expressed in the Newsletter are those of the individual contributors, and do not necessarily reflect the opinions of the Society.

Schedule

The next Newsletter will appear in May 2015. The contribution deadline is **Friday**, **24 April**.

Please send contributions by email to the editor Denise Sutherland, at denise@sutherland-studios.com.au

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